

**Preston and Abbey Community Trust AGM
Minutes for AGM 29th April 2023 at 18:30
Location – Abbey St Bathans Village Hall**

Present: Hayley Shaw (Chair), Liz Macfie (Treasurer), Richard Swan, Deborah Berry, Victoria Dobie (co-opted)

PACT Members: See attached Schedule 1.

Note taker: Kat Chisholm

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Welcome and introductions.

Apologies – Dianne Repsch, Sharon Baker and Barbara Morris

The Chair welcomed the members to the AGM for the financial year ending March 2022. An apology was extended for the lateness of the AGM which was delayed due to a number of factors (Covid, Board members stepping down, and Covid recovery).

Current PACT membership stands at 84 voting members, 2 junior members and no associate membership. The 10% quorum has been met for the AGM.

The chair extended thanks to current and former board members and the Community Council for all their hard work.

The Chair referred to Draft Minutes of the last AGM in January 2022 which were emailed out to all members that attended the January 2022 AGM and were circulated prior to members attending the in person AGM on 29th April 2023.

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Minutes of Last AGM dated 17th January 2022

Proposed by Victoria Dobie, seconded by Richard Swan. Minutes accepted.

Chair's Report for Year to 31 March 2022

The Chair presented an overview of achievements and issues that PACT faced in the previous financial year.

PACT's usual programme of community events was not possible due to the COVID-19 pandemic. There was a significantly lower number of PACT activities and requests for community projects to implement grant-funded activities.

Success stories highlighted included:

- the completion of the Village Hall in Abbey St Bathans and thanks was extended to Quixwood / NTR, Aikengall / Community WindPower and Penmanshiel / RES for their continued support and to the previous Trustee James Dobie who oversaw the project to completion.
- Continued support of the community resilience activities and pop up ladders in response to COVID-19
- Further investigations into the Broadband Project with an aim to see if infrastructure could be put in place to assist households and to ensure government targets are met.
- The continued support with an annual grant to each of the two Village Halls, Abbey St Bathans and Preston, to support maintenance and operating costs.
- Grants supporting: Whiteadder Watersports, Preston Village Hall, Duns Primary School, Trustees of Abbey St Bathans Hall, Duns Primary School and the Duns Guides.

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Presentation of Formal Accounts FY'22, and Current Financial Status – Liz Macfie (Treasurer)

The formal accounts were presented by the Treasurer. A copy is submitted directly to OSCR with the annual return.

The Treasurer briefly discussed the major points in the Treasurer's Report and highlighted the following:

- Until the ownership of the Village Hall is formally handed over to the Trustees of the Abbey St Bathans Village Hall all of PACT's expenditure on building and equipping the hall is included in PACT's fixed asset register which results in overall fund balances appearing high.
- PACT applies annually to Quixwood for restricted funds which must be spent on specific projects, whereas funds from Aikengall and Penmanshiel

is split between 50% designated for small grants and 50% available to be allocated to unrestricted activities and project benefiting the community.

- The Trustees have received the accounts and the report has been approved.
- The Auditors report is costly to produce but the Auditors waived some of the costs to produce the 2021/22 accounts.

Points/Questions raised by members as follows:

- Risk Review (as per Treasurer's Report page 3): The Treasurer explained that this was standard text for the Auditors purposes.
- Upcoming Funding Schedule: Aikengall allocated £50k a year to our community but until 2029 we will only receive £25k a year as the other half has been spent in advance on the Abbey St Bathans Village Hall; Quixwood allocation is applied for yearly and is approximately £43k; Penmanshiel is approximately £20k annually.
- OSCR Restrictions on Spending: The Treasurer confirmed that OSCR do not stipulate how much the Trust can spend in a year.
- Small Grants and Restricted Funds: The Treasurer explained that the unrestricted funding is split between small grants (also called "designated") and unrestricted, and that these can be reallocated at the end of the financial year if a balance is building up in one. The Chair followed up on this by pointing out that the small grants funds awards a maximum of £5k and projects or activities for over this amount are reviewed differently as part of the unrestricted category of funding.

As accounts are very late the Treasurer explained that another AGM will be announced very shortly so members will be able to see a more relevant set of accounts and an up to date financial position. In light of this a summary table of the current financial status as of end of March 2023 was also presented.

<p>5</p>	<p>Board of Trustees for 2023</p> <p>The Chair outlined that the PACT Board is made up of a maximum of 9 elected Member Trustees with the option of an additional 2 co-opted Trustees appointed by the Board – a total of 11 Trustees. Any ordinary member is welcome to put themselves forward to stand for election to the Board.</p> <p>In 2022 PACT had 8 Board members and one co-opted Trustee. Four of the elected Board members stepped down during the year for different personal reasons (moving away, work commitments, other life commitments).</p> <p>Three previously elected Trustees will remain on the Board - Hayley Shaw, Deborah Berry and Richard Swan. Liz Macfie will be stepping down and has negotiated with the remaining Trustees, and the nominees, to serve as a CoOpted Trustee to facilitate continuity and handover. The Members agreed to this proposal.</p>
	<p>Victoria Dobie, Vice-Chair of ABPCC. who has served as a Co-opted Trustee, also stood down and was thanked for her assistance. Victoria also offered to continue to serve the new Board as a co-opted Trustee if approved.</p> <p>There will be 6 elected positions for new Board Members.</p> <p>6 nominees have put their names forward and they were introduced as follows:</p> <ul style="list-style-type: none"> • Keith Dickson, Chair of ABPCC • James Dobie, Member ABPCC, previous Trustee PACT • Phil Franks, Local resident • Dianne Repsch (not in attendance), Treasurer of ABPCC • James Robson, ABPCC (co-opted) • Limor Wolfe, Local resident <p>The Chair put forward the option the option to elect and appoint all six nominees onto the PACT board. This was approved by the members present.</p> <p>A full PACT meeting will take place week commencing 1 May 2023 at Preston Village Hall where Board roles will be decided and election will take place.</p>

AOB

The Chair thanked the 2 new Junior Board Members who have taken on the responsibility of engaging with young people in the area to encourage them to join PACT, come up with ideas on events, things to do and family oriented projects.

Victoria Dobie thanked the current Board for their hard work in supporting PACT over the past year and recognised the incredible amount of hard work that goes into this. Specific thanks to Liz Macfie for her work as Treasurer.

After the official AGM concluded the new PACT Board of trustees agreed to the appointment of the two co-opted trustees, Liz Macfie and Victoria Dobie, to join the board as full voting members.

The Chair thanked Victoria Dobie for all her help over the past year and for organising the food van for the AGM. Thanks, were also given to Kat Chisholm (administrative duties), Gary Shaw (former Trustee), Ken Berry (organisation of the AGM Bar), Jessica Shaw (for organising snacks and paperwork) and the members for attending the AGM.

PACT AGM Saturday 29th April 2023 – SCHEDULE ONE MEMBERS ATTENDANCE

	First Name	Last Name
1	Deborah	Berry
2	Ken	Berry
3	Tim	Chandler
4	Kat	Chisholm
5	Keith	Dickson
6	Victoria	Dobie
7	Douglas	Dobie
8	Joy	Dobie
9	James	Dobie
10	Gillon	Dobie
11	Charlotte	Dobie
12	Ellinor	Dobie
13	Phil	Franks
14	Barbara	Goldie-Scot
15	Hamish	Goldie-Scot

16	Morag	Lamond
17	Liz	Macfie
18	Dani	Moon
19	Andrew	Moon
20	Elijah	Moon *
21	Bill	Mazur
22	James	Robson
23	Hayley	Shaw
24	Gary	Shaw
25	Jessica	Shaw *
26	Duncan	Shell
27	Laura	Shell
28	Pippa	Shell
29	Josie	Shell
30	Richard	Swan
31	Jeanna	Swan
32	Andrea	Walker
33	Limor	Wolf
34	Pip	Yates
35	Cammy	Lamond

*Junior members